

**SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE  
BOARD OF GOVERNORS  
LOGAN CAMPUS—ROOM 111  
JANUARY 21, 2003**

**OFFICIAL  
04/15/03**

---

**PRESENT:** George Kostas, Linda Akers, Joanne Tomblin, Bill Grizzell, David Pierce, Jada Hunter, Rory Perry, Dennis Trader, James Sheatsley, Mike Baldwin, and Dean Lucas

**ABSENT:** Shelley Dan, Robert Copley

**STAFF:** Merle Dempsey, Oretha Baker, Allyn Sue Barker, James Owens, Ron Hamilton, Rita Roberson, Ron Lemon, Patricia Clay, Kim Holstein, Pam Alderman, Sharon Wagoner, Randy Skeens, Ron Thompson, and Emma Baisden; Greg Bailey, Board Counsel.

**GUEST:** George Morrison, Chris Gray, Pat Miller

**1. WELCOME AND CALL TO ORDER:**

Chair, George Kostas, called roll, declared a quorum present and convened the meeting at 6:05 p.m.

**2. PRESIDENT'S REPORT:**

1. Senator John Unger, chair of the Workforce Innovations and the New Economy Subcommittee, wants to use Southern's Nursing program as a statewide model for other institutions to follow in training nurses.
2. President Tomblin will meet with Delegate Steven Kominar to discuss the possibility of providing student internships for a potential radio station in Mingo County.
3. Currently, Southern's Spring enrollment figure shows a 3.76% increase in FTE and a decrease of four in Headcount from Spring 2002. Final enrollment figures will be available May 28, 2003.
4. The 2003 Self-Study Report is complete and has been sent to a printing company. The document will be posted on our website the week of January 27th.
5. The Southern Partners for Education and Economic Development (SPEED) Legislative Reception is scheduled for January 28, 2003 at the Embassy Suites in Charleston, WV.
6. College Day at the Legislature is scheduled for February 4, 2003, 9:00 a.m. - 2:00 p.m.
7. Harmony Week activities are being planned at the campuses. President Tomblin will e-mail Board members a complete list of activities.
8. Our CD-ROM View Book should be complete by mid-February.
9. The Allied Health Open House and Adult Advantage Program was held on January 9, 2003, at the Logan Campus in Room 111 with approximately 70 attending.
10. The Higher Learning Commission Evaluation Team will hold a dinner meeting with the Board of Governors on Monday, April 28, 2003 at the Logan Campus, Room 111, beginning at 6:00 p.m.

**3. ACTION ITEMS:**

**1. Approval of November 19, 2002, Minutes:**

**MOTION:** Bill Grizzell moved to accept the November 12, 2002 minutes as presented.

**ACTION:** Mike Baldwin seconded the motion. The motion carried unanimously.

**2. BOG Representative for the Governmental Relations Committee**

**MOTION:** Bill Grizzell motioned to approve Shelley T. Dan as Southern West Virginia Community and Technical College's Board of Governors representative on the statewide Governmental Relations Committee.

**ACTION:** Dennis Trader seconded the motion. The motion carried unanimously.

**3. Final Approval of Proposed Policies**

**1. SCP-1010, Alcoholic Beverages on Campus (Revised)**

**MOTION:** Rory Perry motioned to accept the following resolution:

*RESOLVED*, that the Southern West Virginia Community and Technical College Board of Governors approve the policy SCP-1010, *Use of Alcoholic Beverages on Campus (Revised)* as presented.

**ACTION:** Bill Grizzell seconded the motion. The motion carried unanimously.

**2. SCP-2360, Holidays, (Series 14, Title 133—HEPC 04/2002) (New)**

**MOTION:** Bill Grizzell motioned to accept the following resolution:

*RESOLVED*, that the Southern West Virginia Community and Technical College Board of Governors approve the policy SCP-2360, Holidays, as presented.

**ACTION:** Linda Akers seconded the motion. The motion carried unanimously.

**3. SCP-4398, Student Grades and Grade Point Average Requirements for Graduation, (Series 22, Title 133—HEPC 08/2002) (New)**

**MOTION:** Rory Perry motioned to accept the following resolution:

*RESOLVED*, that the Southern West Virginia Community and Technical College Board of Governors approve the policy SCP-4398, Student Grades

and Grade Point Average Requirements for Graduation, as presented.

**ACTION:** Bill Grizzell seconded the motion. The motion carried unanimously.

**4. Approval of Proposed Policies for 30-day Comment**

**1. SCP-2220, Evaluation/Course Feedback Policy, and SCP-2220.A, Course Feedback Form**

**MOTION:** Bill Grizzell moved for the Board to defer action on the approval for a 30-day comment period of the proposed draft policy, SCP-2220, *Evaluation/Course Feedback Policy (New)*, and attachment SCP-2220.A, *Course Feedback Form (Revised)*, until further documentation/clarification is collected and provided to the Board.

**ACTION:** Linda Akers seconded the motion. The motion carried with one opposing vote.

**4. DISCUSSION ITEMS:**

**1. Governor's Budget Summary for Higher Education FY 2004**

President Joanne Tomblin led a discussion regarding the impact of a 10 percent reduction in base budgets for higher education for fiscal year 2004 as mandated by Governor Wise. All community colleges, both free-standing and components are exempted. Base budgets were further reduced by 3% of salaries and benefits that are funded by general revenue and lottery funding. However, no exemptions were made for the additional budget reduction. Generally, this reduction results in an additional budget cut of 3%, but the percentages will vary by institution depending upon funding strategies. This reduction in total was \$11.8 million. For the current fiscal year (2003), the total budget reduction for Southern is \$261,349 (3.4%).

**2. House Bill on Higher Education**

The bill requires the Higher Education Policy Commission to privatize, merge or close at least two public colleges or universities by June 30, 2007. By December 1, 2003, the HEPC will determine the institutions to be privatized, merged or closed, but may not convert a free-standing community and technical college.

**3. SCP-2710, Reduction in Workforce—Classified Personnel (New)**

**4. SCP-3650, Program Reduction or Elimination (Revised)**

**5. SCP-5260, Financial Exigency Policy (Revised)**

**MOTION:** Roy Perry moved for the Board of Governors to direct President Tomblin to appoint a Blue Ribbon Committee consisting of faculty, staff, and administrators to review current and new policies related to workforce reduction and recommend revisions

to the president. Mr. Perry further motioned for these policies be ready for distribution to Southern's constituencies for a 30-day comment period as quickly as possible.

**ACTION:** Bill Grizzell seconded the motion. The motion carried unanimously.

**5. EXECUTIVE SESSION:**

It was moved and seconded (Grizzell/Hunter) that the Board go into an executive session under authority of WV Code §18B-1-3(h)—Transfer of powers, duties, property, obligations, etc., of prior governing boards to the higher education policy commission and governing boards. The motion carried unanimously.

At the conclusion of executive session, the Board reconvened in open session and the following action was taken:

**1. Naming of Southern's Downtown Logan Facility**

**MOTION:** David Pierce motioned the official name of Southern's downtown Logan facility as follows:

Southern West Virginia Community and Technical  
College—Logan Downtown Annex

**ACTION:** Bill Grizzell seconded the motion. The motion carried unanimously.

**6. ADJOURNMENT:**

There being no further business, the meeting adjourned at 7:50 p.m.

\_\_\_\_\_  
George Kostas

Chair

\_\_\_\_\_  
Shelley Dan

Vice Chair

\_\_\_\_\_  
Linda Q. Akers

Secretary